HURWORTH PARISH COUNCIL

Hurworth Grange Community Centre, 41 Hurworth Road. Hurworth, Darlington. DL2 2BN

Dear Councillors,

You are hereby summoned to attend the meeting of the Parish Council which will be held **at 7pm in The Mustard Tree, Hurworth on Thursday 12th November 2026 for** the purposes of determining the agenda items listed below.

Yours sincerely

Dianne Rickaby
Locum Clerk OF HURWORTH PARISH COUNCIL
6 th November 2026

AGENDA

113. 26-27 **Election of Chair** (closed ballot).

114. 26-27 **New appointed Chair to sign acceptance of office.**

115. 26-27 **Election of Vice Chair (should this be required).**

116. 26-27 **Vice Chair to sign acceptance of office (if required)**

117. 26-27 **Apologies of absence –** Council to approve the apologies of absent councillors and reasons.

118. 26-27 **To receive and declarations of interest and consider requests for dispensations**

119 .26-27 **Minutes of the Council meeting on 1st October 2026** *(to approve the minutes) circulated*

120. 26-27 **Matters arising from the minutes** – *To consider updates on items not covered (information only)*

121. 26-27 **Minutes of the Extraordinary Council meeting held on 15th October 2026 –** *(to approve the minutes) circulated*

122. 26-27 **Matters arising from the minutes –** *To consider updates on items not covered (information only)*

123. 26-27 **Minutes from the Staffing Committee held on 12th October 2026 –** To receive and approve the minutes from the committee *(circulated)*

124. 26-27 **Matters arising from the minutes -**To consider updates on items not covered on the agenda *(information only).*

125. 26-27 **Ward Councillors reports**

126. 26-27 **Financial matters:**

Monthly financial reports and other financial matters – Council to review and approve the following financial reports and matters.

a) **List of payments** – October 2026 – To consider and approve the list of payments for the period of October 2026 *(paper to follow) – Governance of two councillor signatories who have access to the bank account to check over the payments.*

127.26-27 **Clerk's update**

128.26-27 **Scheme of delegation** – Deferred from last meeting *(circulated again)* Council to review and approve adoption of the delegation scheme

129. 26-27 **Standing Orders – Council to review and adopt new Standing Order 2026.** *(circulated)*

130. 26-27 **Financial Regulations** – **Council to review and adopt new Financial Regulations 2026.** *(circulated)*

131 26.27 **Allotments –** Council to review and adopt amended Allotment rules. *(to follow)*

132.26- 27 **Tree report** – update regarding Fox Close and Hunters Close

134. 26.27 **Benches –** Update on quotes received for installation and maintenance work.

135. 26-27 **Planning applications –** to receive any planning applications for consideration

136. 26-27 **Councillor update reports:**

a) Open spaces/Benches – Cllr Wylie
b) Highways/Traffic – Cllr Oughton
c) Crime & Security – Cllr Oughton
d) Rights of way and parish walks – Cllr Feeney

137. 26-27 **Public participation –** Council to receive questions or comments from members of the public

138. 26-27 **Correspondence** *(for information only)*

139. 26-27 **Date of next meeting – 3rd December 2026**

All Councillors and members of the public are asked to ensure that mobile phones are switched off before the start of the meeting.
Councillors must declare any interests on specific agenda items and these interests will be noted in the minutes. They must disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. They must also declare any other significant interests which they wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol and code of practice for the use of recordings by third parties is available from the Parish Clerk.