

# Hurworth Parish Council

## Agenda for the Annual Meeting on Thursday, 11th May 2023, starting at 7:00pm.

1. **The meeting was opened by Cllr Peter Willis, as Chairman.**  
The Chairman congratulated the Councillors upon their election to the Parish Council, and also welcomed agenda the visitors who were attending.
2. **Election of Chairman 2023-24**  
The first item on the agenda was the election of the Chairman of the Council for the year 2023-24  
There was one candidate Cllr Andrew Leigh, who was proposed by Cllr Oughton and Seconded by Cllr Crisp/ A vote was taken and Cllr Leigh was duly elected.
3. **Chairperson's Acceptance of Office**  
Cllr Leigh accepted the office of Chairman, and took over the meeting.
4. **Chairman address**  
The new Chairman opened the meeting and explained that only seven Councillors had stood for election, which leaves five vacancies. There have been several applications since the non-election, and therefore the vacancies will not be filled until the Council decide upon their policy, and can define the particular skills or experience which is required to strengthen the Council.
5. **Apologies for absence - no apologies received**
6. **Declaration of interests - there were no declarations, as there were no financial matters on the agenda.**
7. **Minutes of the Annual Meeting dated 5<sup>th</sup> May 2022**  
Acceptance was Proposed by Cllr Oughton, and seconded by Cllr Crisp; no objections.
8. **Election of Vice Chairperson 2023-24**  
This was left open until further councillors are co-opted.
9. **Election of Finance Committee (Working Party)**  
It was agreed that the full council will be members of this Working Party.
10. **Election of Representative for Trees - Cllr Peter Foster was elected**
11. **Election of Representative for Police Liaison - Cllr Oughton was elected.**
12. **Election of Representatives of the Allotments Working Party (Two) – (Mandatory)** David Crisp was elected, and the other representative will be elected later.
12. **Election of Representative for the Environment and Open Spaces**  
This position was left open.
13. **Election of Representatives for Highways & Traffic** Cllr Oughton was elected.
14. **Election of Representative for Planning Matters** Peter Willis was elected
15. **Election of Representatives for Parish Pathways, Cycle Paths and R o W** Cllr Janine Forster was elected.
16. **Election of Representative for the Chronicle** This position was left open.
17. **Election of Representative for Youth Activities** This position was left open.
18. **Election of Representative for Road and Pathway Maintenance** Peter Willis was elected.
19. **Election of Vetting Committee (FoI and Data Protection)**  
Cllr Leigh and Cllr Willis were elected.
20. **Election of Independent Review Committee**  
Cllr Oughton and Cllr Crisp were elected, a third councillor will be elected later.
21. **Election of Press Officer, Web Site, to include Village Calendar** This position was left open.
22. **Notice Boards –** This position was left open
23. **Election of delegates to outside bodies**

- a. **Durham Association Towns/Parish Councils (CDALC)** No councillor wished to take on this role and it was agreed that the Clerk will attend to it.
- b. **Village Hall Committee** David Crisp was elected
- c. **Hurworth Albion** – this representation was left open.
- d. **Hurworth Community Association Committee** - This representation was left open until the next meeting.
- e. **Teesside Airport Consultative Committee** Cllr Peter Foster was elected.

**24. Date/Venue/Time of monthly meetings**

First Thursday of every month, excluding August, at Hurworth Grange starting at 7:00pm.

Council Surgery, per rota, starts at 6:30pm. PACT Meetings are also at 6:30pm.